



YFU AUSTRIA

Become ^{our} YFU Office Volunteer in Austria

YFU Austria is looking for an Office Volunteer

YFU Austria invites you to have an intercultural experience in our office in Vienna. Do you want to live in the center of Europe and improve your German? This experience will allow you to travel, learn about another culture and make the world your home.



Reimbursement

150 € per month

Duration: July/August 2024 for six months or a year

(31 hours a week)

Please send an e-mail with your application to our National Director Fran Müller: francisca.mueller@yfu.at, no later than May 15th 2024.

- Letter of motivation
- CV
- References (if there are)

Expenses

YFU Austria will arrange living accommodation, most likely with a host family. Work related expenses will be covered by YFU Austria. You will receive a monthly card for transportation within Vienna.

Travel costs to Austria and back are your responsibility. You need a valid visa (required for non-EU/Schengen countries). YFU helps and provides required documents.



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General Requirements

Be Passionate about YFU and intercultural exchange. We would like to have someone who works independently and efficiently. During your stay with us, we will value your capacity to communicate effectively, collaborate within teams, problem-solve, and adapt to new challenges. This is an opportunity to develop your skills and abilities.

You can learn German during your stay with us in case you do not know the language.

Tasks

- Schools presentations around Austria promoting our programmes.
- Helping with brand awareness across interviews, google ads and different channels.
- Maintaining contact with students and volunteers in YFU events.
- Assisting in student and parent support throughout the program cycle.
- Assisting our office team in particular daily routines.
- Management of office inventory and purchases.
- Individual projects depending on personal skills and interests.
- Skills and knowledge in social media and/or graphic design would be highly welcome.

After the intership, you will receive a recommendation letter and a certificate



Our current interns



make the world your home

“We are waiting for you in Vienna!” - Tomás, Emiliano and Floppy